



TOWN OF DOVER

MAYOR AND BOARD OF ALDERMEN

CAUCUS MEETING MINUTES
FEBRUARY 14, 2019 7:00 PM

The Caucus Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

Mayor Dodd called the meeting to order at 7:00 PM

ROLL CALL:

Present: Aldermen Visioli, Romaine, Blackman, Toth, Wittner, Quinones, Valencia and Mayor Dodd
Absent: Alderman O'Connor

Also present were Administrator Donald Travisano, Town Attorney Jarrid Kantor and Municipal Clerk Tara Pettoni.

Municipal Clerk Tara Pettoni stated adequate notice was given to the official newspaper.

SUNSHINE LAW STATEMENT

In accordance with the provisions set forth in the Open Public Meeting Law, notification of this meeting has been sent to all officially designated Town newspapers and notice is posted in the Town Hall.

MUNICIPAL CORRESPONDENCE:

1. Received from NJ League of Municipalities—Weekly Update—January 25, 2019
2. Received from NJ League of Municipalities—Weekly Update—February 1, 2019
3. Received from NJ League of Municipalities—Weekly Update—February 8, 2019
4. Received from the NJDEP—Weekly Update—February 1, 2019
5. Received from the NJDEP—Weekly Update—February 8, 2019
6. Received from the NJDEP—Re: Environmental Justice

CONSENT AGENDA

1. Resolution No. 48-2019—Approving Taxis
2. Resolution No. 49-2019—Approving a Transfer Resolution
3. Resolution No. 50-2019—Approving Annual Dance License—Los Arrieros Bar
4. Resolution No. 51-2019—Approving Annual Social and Athletic Club Licenses
5. Resolution No. 53-2019—Approving Bills List
6. Resolution No. 54-2019—Approving a Transfer of Ownership from Elite Limo and Taxi Service, LLC to Premier Car Services Corporation
7. Resolution No. 55-2019—Approving a Raffle License for Academy School PTA for May 3, 2019
8. Resolution No. 56-2019—Approving a Social Affair Permit (#1) for Sunset NJ (Monchy's Colombian Grill)

ORDINANCE(S) FOR FIRST READING

1. Ordinance No. 02-2019—Repealing Ordinance No. 06-2002, Authorizing a Handicap Parking Space at 130 Baker Street—Alderwoman Wittner

ORDINANCE(S) FOR SECOND READING

1. Ordinance No. 01-2019—Providing for Handicapped Parking Space at 14 Grant Street—Alderwoman Romaine

RESOLUTIONS

1. Resolution No. 52-2019—Approving the Minutes for the January 29, 2019 Caucus and Regular
2. Resolution No. 57-2019—Approving a Place-to-Place Liquor License Transfer—Los Arrieros Bar
3. Resolution No. 58-2019—Awarding a Contract via Sealed Bid to AJM Contractors, Inc. in the amount of \$165,084.00 for the 2018 NJDOT Local Aid Grant - N.&S. Bergen Street Roadway Improvement Project
4. Resolution No. 59-2019—Awarding an Open Ended Contract via Sealed Bid to John Garcia Construction Company – Hydrant Replacement Program

RESOLUTIONS/ORDINANCES PROPOSED BY ALDERMEN

1. Ordinance No. 02-2019—Repealing Ordinance No. 06-2002, Authorizing a Handicap Parking Space at 130 Baker Street—Alderwoman Wittner

**REGULAR MEETING MINUTES
FEBRUARY 14, 2019**

The Regular Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

The meeting was called to order by Mayor Dodd at 7:00 PM

ROLL CALL:

Present: Aldermen Visioli, Romaine, Blackman, Toth, Wittner, Quinones, Valencia and Mayor Dodd

Absent: Alderman O'Connor

Also present were Administrator Donald Travisano, Town Attorney Jarrid Kantor and Municipal Clerk Tara Pettoni.

Municipal Clerk Tara Pettoni stated adequate notice was given to the official newspaper.

Mayor Dodd opened the meeting to the public on any agenda items.

Judy Rugg—28 Audrey Place, Dover—Ms. Rugg inquired about dates for the hydrant testing/flushing as well as the notice that will be provided to the homeowners. She had additional questions regarding the fire hydrants that are currently in the Town of Dover.

Logan May—111 Oram Drive, Dover—Mr. May had a question regarding resolution 58-209. He also requested a potential timetable for the paving of Bergen Street as well as the traffic control plan.

CONSENT AGENDA:

RESOLUTION 48-2019
RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPROVING TAXIS/LIMOS TO BE LICENSED IN THE TOWN OF DOVER

WHEREAS, the following companies, have applied for a license to operate the vehicle(s) listed below on Schedule A hereto and made a part hereof as taxicab(s)/limo(s) in the Town of Dover; and

WHEREAS, the appropriate municipal departments have reviewed the application(s) as required and have no objections to same being licensed as taxicabs/limos;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxicab(s)/limo(s) listed below are hereby approved for taxi/limo license(s) in the Town of Dover.

AXELS EXPRESS LIMO & TAXI

2013 HONDA	B028997	OT337A	TAXI #35
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FIRST CLASS OF DOVER, INC.

2011 LINCOLN	X761793	OT2483	TAXI #2
2012 TOYOTA	U049081	OT4518	TAXI #3
2012 TOYOTA	U097817	OT315A	TAXI #4
2013 TOYOTA	S401669	OT336A	TAXI #6
2012 TOYOTA	R219235	OT6644	TAXI #7
2010 LINCOLN	X614501	OT4532	TAXI #9
2013 DODGE	R502969	OT4522	TAXI #10
2009 CHRYSLER	R656753	OT316A	TAXI #11
2012 TOYOTA	U0896360	OT335A	TAXI #12

RESOLUTION 49-2019
TRANSFER RESOLUTION

WHEREAS, there appears to be insufficient funds in the following accounts (excepting the Appropriation of Contingent Expenses or Deferred Charges) to meet the demands thereon for the balance of the year, viz: 2018

Utilities OE

Fire OE

Engineering OE

Other Insurance

WHEREAS, there appears to be a surplus in the following accounts (excepting the Appropriation for Contingent Expenses, Down Payments and Capital Improvement Fund) over and above the demand necessary for the balance of the year, viz: 2018

Police S & W

Code Enforcement S & W

Streets & Roads S & W

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover (not less than two thirds of all members thereof affirmatively concurring) that in accordance with the provision of R.S. 40A:4-58, part of the surplus in the accounts heretofore mentioned be and the same are hereby transferred to the account (excepting the Appropriation for Contingent Expenses or Deferred Charges) mentioned as being sufficient to meet the current demands; and

BE IT FURTHER RESOLVED that the Treasurer be and she is hereby authorized to make the following transfers:

FROM		TO	
Police S & W	26,200.00	Utilities OE	22,000.00
Code Enforcement S & W	3,500.00	Fire OE	1,300.00
Streets & Roads S & W	5,800.00	Engineering OE	3,000.00
		Other Insurance OE	9,200.00
Total	35,500.00	Total	35,500.00

RESOLUTION NO. 50-2019
RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE
TOWN OF DOVER APPROVING ANNUAL DANCE LICENSE(S)

WHEREAS, Los Arrieros Bar located at 34 West Clinton Street have applied for an Annual Dance License(s) for the period July 1, 2019 - June 30, 2020; and

WHEREAS, all the applicant(s) have submitted appropriate licensing fee; and,

WHEREAS, the appropriate municipal departments have reviewed the request and have no objections thereto; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

1. An annual dance license is hereby granted for the period July 1, 2019 – June 30, 2020 to the following establishments:

SCHEDULE A

1. Los Arrieros Bar, 34 West Clinton Street, Dover NJ

RESOLUTION 51-2019
RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE TOWN OF DOVER FOR THE RENEWAL OF SOCIAL AND ATHLETIC CLUB LICENSES

WHEREAS, any person or group of persons, association or corporation, which meets for the purpose of promoting athletic sports, contests, exhibitions, classes or gymnasium; and

WHEREAS, any person or group of persons, association or corporation which owns, leases, operates or controls premises for the purpose of social intercourse and entertainment; excluding organizations of state or national scope and religious organizations; and

WHEREAS, the appropriate fees have been received with the renewal applications;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the following Social and Athletic licenses are hereby approved:

SCHEDULE A

Acropolis Social Club
16 West Blackwell Street, Unit 31

Dover Hilltop Athletic Club
17 Grant Street

Casa Puerto Rico, Inc.
50 West Blackwell Street

RESOLUTION NO. 53-2019
BILLS LIST RESOLUTION

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of:	\$161,702.55
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$316,905.53
GENERAL CAPITAL ACCT claims in the amount of:	\$452,394.27
WATER UTILITY RESERVE ACCT claims in the amount of:	\$43,789.93
WATER UTILITY ACCT claims in the amount of:	\$10,693.71
WATER CAPITAL ACCT claims in the amount of:	\$48,983.16
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$69.35
PARKING UTILITY ACCT claims in the amount of:	\$1,160.91
PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$0.00
EVIDENCE TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$910.00
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$0.00
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$15,693.54
COAH TRUST ACCT claims in the amount of:	\$0.00
TOTAL CLAIMS TO BE PAID	<u>\$1,052,302.95</u>

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

TRUST/OTHER ACCT claims in the amount of:	\$0.00
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$268.27
GENERAL CAPITAL ACCT claims in the amount of:	\$0.00
WATER UTILITY OPERATING claims in the amount of:	\$587.44
TOTAL CLAIMS PAID	\$855.71

TOTAL BILL LIST RESOLUTION ***\$1,053,158.66***

RESOLUTION NO. 54-2019
RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPROVING THE TRANSFER OF OWNERSHIP FROM ELITE LIMO AND TAXI SERVICE LLC TO
PREMIER CAR SERVICES CORPORATION

WHEREAS, Elite Limo and Taxi Service has requested a transfer of ownership and name change, in the Town of Dover; and

WHEREAS, Elite Limo and Taxi Service LLC is currently in good standing with the Town of Dover; and

WHEREAS, the appropriate municipal departments have reviewed the request and have no objections to approving the transfer of ownership; and

WHEREAS, the appropriate transfer fee of \$750.00 has been paid to the municipality; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the transfer of ownership from Elite Limo and Taxi Service LL to Premier Car Services Corporation is hereby approved for transfer in the Town of Dover.

RESOLUTION NO. 55-2019
RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN
OF THE TOWN OF DOVER APPROVING A RAFFLE LICENSE

WHEREAS, the below listed organization has applied for a Raffle License; and

WHEREAS, such licenses have been reviewed by the appropriate departments and found to meet with all of the requirements and conditions of the municipality;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

The below listed raffles for the date set forth following their names are hereby approved:

SCHEDULE A

Academy Street School PTA
To be held May 3, 2019
(Tricky Tray)

RESOLUTION NO. 56-2019
RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF
MORRIS, STATE OF NEW JERSEY APPROVING A
SOCIAL AFFAIR PERMIT

WHEREAS, Sunset NJ, filed an application for their **first** Special Permits for Social Affairs to be held at Monchy's Colombian Grill, 19 Bassett Highway; and

WHEREAS, Sunset NJ, a non-profit organization is permitted to have twenty-five events per year; and

WHEREAS, the Police Chief will determine what special conditions if any are needed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the following applications for Alcoholic Beverage Social Affair Permit(s) be approved:

1. Sunset, NJ, is approved for an event (#1) to be held on Saturday, February 16, 2019 from 2:00 pm through 2:00 am.
2. This approval is conditioned upon security satisfactory to the Town of Dover Chief of Police being in place for this event.

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Wittner passed by the following roll call vote.

Said handicap parking space shall be located along the southerly curb line of Grant Street beginning at a point 130 feet east of the southeasterly curb line intersection of Thompson Avenue and Grant Street, thence continuing in an easterly direction for a distance of 20 feet.

SECTION 2. All ordinances or parts of ordinances inconsistent with this within ordinance are hereby repealed to the extent of such inconsistencies.

SECTION 3. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 4. The Ordinance shall take effect in accordance with law.

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Blackman passed by the following roll call vote.

**Ayes: Aldermen Visioli, Romaine, Blackman, Toth, Wittner, Quinones, Valencia & Mayor Dodd
Nays: None Absent: Alderman O'Connor Abstained: None**

RESOLUTIONS:

RESOLUTION NO. 57-2019

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPROVING A PLACE-TO-PLACE LIQUOR LICENSE TRANSFER

WHEREAS, an application has been filed for a Place-to-Place Transfer of Plenary Retail Consumption License Number 1409-33-004-006, heretofore issued to Just A Bar Corp. which is an active license with the mailing address of 9 West Clinton Street, Dover, NJ 07801; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, as well as pertinent local ordinances and conditions consistent with Title 33; and; and

WHEREAS, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the licensed business; and

WHEREAS, proper advertisement has been made and no objections have been filed with the Town Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, does hereby approve, effective February 18, 2019, the transfer of the aforesaid Plenary Retail Consumption License to Just A Bar Corp. as an active license with the mailing address of 34 West Clinton Street, Dover, New Jersey 07801.

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Romaine passed by the following roll call vote.

**Ayes: Aldermen Visioli, Romaine, Blackman, Toth, Wittner, Quinones, Valencia & Mayor Dodd
Nays: None Absent: Alderman O'Connor Abstained: None**

RESOLUTION NO. 58-2019

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER AUTHORIZING THE AWARD OF A CONTRACT BY SEALED BID TO AJM CONTRACTORS, INC. FOR THE 2018 NJDOT PROJECT – N. & S. BERGEN STREET ROADWAY IMPROVEMENTS PROJECT IN THE AMOUNT OF \$165,084.00.00

WHEREAS, the Town of Dover solicited bids for the 2018 NJDOT Project - N. & S. Bergen Street Roadway Improvements Project; and

WHEREAS, six (6) bids were received on February 6, 2019; and

WHEREAS, the lowest responsive and responsible bidder was AJM Contractors, Inc. in the amount of \$165,084.00; and

WHEREAS, the Town Administrator and Town Engineer have reviewed the bids and recommend awarding a contract to AJM Contractors, Inc., 300 Kuller Road, Clifton, NJ 07011, in the amount of \$165,084.00; and

WHEREAS, pursuant to N.J.S.A. 5:30-5.4, the CFO has certified in writing that existing funds are available and encumbered for this project and will be funded from Capital Accounts; and

NOW THEREFORE BE IT RESOLVED, that the Mayor and the Board of Aldermen of the Town of Dover, Morris County, New Jersey as follows:

1. The bid in the amount for \$165,084.00 from AJM Contractors, Inc., 300 Kuller Road, Clifton, NJ 07011 is hereby accepted as the lowest responsive and responsive bid and is hereby awarded; and
2. The Mayor and Clerk are hereby authorized to execute a contract with AJM Contractors, Inc., 300 Kuller Road, Clifton, NJ 07011 in the amount of \$165,084.00.
3. This award is subject to the approval of the New Jersey Department of Transportation.

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Visioli passed by the following roll call vote.

**Ayes: Aldermen Visioli, Romaine, Blackman, Toth, Wittner, Quinones, Valencia & Mayor Dodd
Nays: None Absent: Alderman O'Connor Abstained: None**

RESOLUTION NO. 59-2019
RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
AUTHORIZING THE AWARD OF A CONTRACT BY SEALED BID TO JOHN GARCIA
CONSTRUCTION COMPANY, INC. FOR THE 2019 HYDRANT REPLACEMENT PROGRAM – OPEN
ENDED CONTRACT PROJECT

WHEREAS, the Town of Dover solicited bids for the 2019 Hydrant Replacement Program - Open Ended Contract Project; and

WHEREAS, five (5) bids were received on February 6, 2019; and

WHEREAS, the lowest responsive and responsible bidder was John Garcia Construction Company, Inc.; and

WHEREAS, the Town Administrator and Town Engineer have reviewed the bids and recommend awarding a contract to John Garcia Construction Company, Inc., 183 Friar Lane, Clifton, NJ 07013; and

WHEREAS, the Town of Dover Water Commission adopted Resolution 2019-04 on February 13, 2019 recommending award of the contract; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5(b)(2), this is an open-ended contract and as such no Certificate of Availability of funds is required at this time; however, the Chief Financial Officer shall prepare a Certificate of Availability of Funds every time funds are encumbered under the 2019 Hydrant Replacement Program; and

NOW THEREFORE BE IT RESOLVED, that the Mayor and the Board of Aldermen of the Town of Dover, Morris County, New Jersey as follows:

1. The bid from John Garcia Construction Company, Inc., 183 Friar Lane, Clifton, NJ 07013 is hereby accepted as the lowest responsive and responsive bid and is hereby awarded; and
2. The Mayor and Clerk are hereby authorized to execute a contract with John Garcia Construction Company, Inc., 183 Friar Lane, Clifton, NJ 07013 for a Contract Period of One (1) Year with an option by the Town of Dover for a second year.

Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Wittner passed by the following roll call vote.

Ayes: Aldermen Visioli, Romaine, Blackman, Toth, Wittner, Quinones, Valencia & Mayor Dodd

Nays: None

Absent: Alderman O'Connor

Abstained: None

Mayor Dodd opened the meeting to the public.

Stacey Gregg—40 Sunrise Road, Rockaway Township—Ms. Gregg made a request that Town Meetings be livestreamed as well as requesting that additional cameras be installed in the Council Chambers. Ms. Gregg also commented on the October 22nd fire that took place on Blackwell Street.

Angela Smith—Rockaway Township/Victory Gardens—Ms. Smith congratulated the new Board members. She commented on the progress that she has seen throughout the Town.

Noreen Staples—Brookside, NJ—Ms. Staples requested that the Town Meetings be livestreamed. She also commented on the October 22nd fire that took place.

Judy Rugg—28 Audrey Place, Dover—Ms. Rugg mentioned that there are obscenities carved into the benches and asked that they be removed.

Frank Zanotti—224 Baker Street, Dover—Mr. Zanotti spoke about the positive things taking place in the Town. He also mentioned that the best way to learn is by asking questions.

Kate Marchese—111 Oram Drive, Dover—Ms. Marchese stated that it is important to have relationships with other Towns as well as their residents. She also addressed Alderwoman Romaine regarding social media.

TC McCourt—32 Davis Avenue, Dover—Mr. McCourt spoke about other Town residents attending Dover's Town Meetings. He mentioned the various ways of contacting Town employees. He pointed out the importance of working together and moving forward.

Mayor Dodd made the motion to adjourn at 7:59 PM and Alderwoman Romaine the motion and duly seconded and passed it by the following voice vote.

Respectfully submitted,

Tara Pettoni, Municipal Clerk